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NOTICE OF EXEMPTION

To:
Los Angeles County Clerk
Business Filing & Registration
P.O. Box 1208
Norwalk, CA 90650-1208

From:
City of Sierra Madre
Planning & Community Preservation Department
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024

1.	**Project Title:**	Administrative Design Review Permit 26-01 & Discretionary Demolition Permit 26-01
2.	**Project Applicant:**	Jeffrey Lee
3.	**Project Address:**	357 Sycamore Pl.
4.	**Project Location, City:**	Sierra Madre **County:** Los Angeles

5. Project Description (nature, purpose, and beneficiaries of Project):

A request to allow the construction of, and exception from the calculation of gross floor area, a partial basement located below ground floor of a previously permitted addition to a residence.

6.	**Name of Public Agency Approving Project:**	City of Sierra Madre
7.	**Name of Person or Agency Carrying Out Project:**	Jaime Wang

8. Exempt Status (Check one):

☐	Ministerial	California Public Resources Code, §21080(b)(1); California Code of Regulations, Title 14, Chapter 3, Article 18, §15268
☐	Emergency Project	California Public Resources Code, §21080(b)(4); 15269(b)(c)
☐	Declared Emergency	California Public Resources Code, §21080(b)(3); 15269(a)
☒	Categorical Exemption	Class 3 – New Construction or Conversion of Small Structures, 14 CCR § 15303
☐	Statutory Exemption	(California Code of Regulations, Title 14, Chapter 3, Article 18, §(#))
☐	General Rule	(California Code of Regulations, Title 14, Chapter 3, Article 5, §15061(b)(3))

9. Reason why project is exempt:

The project qualifies for a Class 3 (New Construction or Conversion of Small Structures) Categorical Exemption under Section 15303 of Article 19 Categorical Exemptions of the California Environmental Quality Act (CEQA) as the project constitutes (a) One single-family residence, or a second dwelling unit in a residential zone. In urbanized areas, up to three single-family residences may be constructed or converted under this exemption.

10. Lead Agency

Contact Person: Jaime Wang **Phone:** (626) 355-7138

If filed by applicant:

1. Attached certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?

☒ Yes ☐ No

Signature Jaime Wang **Date:** 8/14/2026 **Title:** Planning Technician

☒ Signed by Lead Agency

☐ Signed by Applicant Date received for filing at OPR: 8/14/2026