



Yana Garcia
Secretary for
Environmental Protection



Department of Toxic Substances Control

Katherine M. Butler, MPH, Director
8800 Cal Center Drive
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Gavin Newsom
Governor

SENT VIA ELECTRONIC MAIL

May 26, 2026

John Brencic
Senior Project Manager
City of Mill Valley
26 Corte Madera Avenue
Mill Valley, CA 94941
jbrencic@cityofmillvalley.gov

RE: MITIGATED NEGATIVE DECLARATION FOR DEPARTMENT OF PUBLIC WORKS
OFFICE BUILDING PROJECT DATED MAY 22, 2026, STATE CLEARINGHOUSE
NUMBER [2026050956](#)

Dear John Brencic,

The Department of Toxic Substances Control (DTSC) reviewed the Mitigated Negative Declaration (MND) for Department of Public Works Office Building Project (Project). The City of Mill Valley proposes constructing a new office building for the City's Public Works Department. The building would be located at the Public Works Operations' Corporation Yard at 444 Sycamore Avenue. The Project would construct a 3,644 square foot building including 12 offices, 6 workstations, 4 shared workstations, a break room, conference area, reception area, locker rooms, restrooms, server room, and kitchen. The Project requires a Conditional Use Permit and Design Review Approval by the City's Planning Commission, as well as a building and grading permit and approval by the Bay Conservation and Development Commission. DTSC recommends and requests consideration of the following comments:

1. If buildings or other structures are to be demolished on any Project sites included in the proposed Project, surveys should be conducted for the

presence of lead-based paints or products, mercury, asbestos containing materials, and polychlorinated biphenyl caulk. Removal, demolition, and disposal of any of the above-mentioned chemicals should be conducted in compliance with California environmental regulations and policies. In addition, sampling near current and/or former buildings should be conducted in accordance with [DTSC's Preliminary Endangerment Assessment \(PEA\) Guidance Manual](#).

2. DTSC recommends all imported soil/fill material be tested to ensure all COCs meet screening levels as outlined in [DTSC's PEA Guidance Manual](#). Furthermore, DTSC advises referencing the [DTSC Information Advisory Clean Imported Fill Material Fact Sheet](#) if importing soil/fill is necessary. To minimize the possibility of introducing contaminated soil/fill material, there should be documentation of the origins of the soil/fill material and, if applicable, sampling be conducted to ensure that the imported soil/fill material is suitable for the intended land use. The sampling should include analysis based on the source of the soil/fill and knowledge of prior land use.

DTSC appreciates the opportunity to comment on the MND for the Department of Public Works Office Building Project. Thank you for your assistance in protecting California's people and environment from the harmful effects of toxic substances. If you have any questions or would like clarification on DTSC's comments, please respond to this letter or via [the CEQA Review email](#) for additional guidance.

Sincerely,

Tamara Purvis

Tamara Purvis
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HWMP - Permitting Division – CEQA Unit
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John Brencic
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cc: (via email)

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