

# Notice of Exemption

# Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk  
County of: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**From:** (Public Agency): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Address)

Project Title: \_\_\_\_\_

Project Applicant: \_\_\_\_\_

Project Location - Specific:

Project Location - City: \_\_\_\_\_ Project Location - County: \_\_\_\_\_

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: \_\_\_\_\_

Carrying Out Project Agency \_\_\_\_\_

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: \_\_\_\_\_
- \_\_\_\_\_

Reasons why project is exempt:

Lead Agency

Contact Person: \_\_\_\_\_ Area Code/Telephone/Extension: \_\_\_\_\_

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?    Yes    No

Signature: Samantha Shapiro Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency    Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_



## CITY COUNCIL AGENDA REPORT

### PUBLIC HEARINGS AGENDA ITEM NO. L.1

**DATE:** May 20, 2025

**TO:** City Council

**FROM:** Michael Wolfe, Public Works Director, (805) 385-8055, michael.wolfe@oxnard.org

**SUBJECT:** Mid-Cycle Update to the Five-Year Capital Improvement Program for Fiscal Years 2025-2029. (20 minutes)

#### RECOMMENDATION

That the City Council:

1. Hold a public hearing to approve and adopt updates to the 2025-2029 City of Oxnard Five-Year Capital Improvement Program;
2. Approve project budget appropriations of \$2,310,599 in Fiscal Year 2024-25 consisting of \$250,000 from the Circulation System Improvement Fee Fund (Fund 350, Subfund 8040) available fund balance for the Five Points Intersection Improvements Project C2208, \$1,050,000 from the Facilities Maintenance Internal Fees Fund (Fund 735) available fund balance for the Elevator Modernization Project C2602, \$7,415 from the Tax Allocation Bond (TAB) Fund (Southwinds Project Area, Fund 315) available fund balance for the Southwinds Bench and Trash Enclosures (C2330) and \$1,003,184 from the Tax Allocation Bond (TAB) Fund (Ormond Project Area, Fund 315) available fund balance for the Arterial Street Resurfacing Project C2205, as well as the corresponding Capital Outlay Fund (Fund 301) appropriation increase in the same amounts as noted in the financial impact section;
3. Approve a project budget appropriation transfer of \$201,375 from existing Cultural and Community Services General Fund (Fund 101) operating budget to the Elevator Modernization Project C2602, as well as the corresponding Capital Outlay Fund (Fund 301) appropriation in the same amount as noted in the financial impact section;
4. Authorize the Public Works Director, or designee, to submit a budget modification request for an additional \$4,488,171.50 in grant funds from the California Governor's Office of Emergency Services (Cal OES) and, if awarded, approve necessary budget appropriations for use in the Central Trunk Sewer Pipe Replacement Project (C2029);
5. Approve an interfund transfer reimbursement of \$341,960.14 from TAB Fund (Ormond Project Area Fund 315) to Road Maintenance and Rehabilitation Account (RMRA) Fund (Fund 185) for Fiscal Year 2023-24 street repairs related to the Hueneme Road Resurfacing Project C2205 and any necessary budget appropriations for the transfer;
6. Approve project budget unappropriations from various funds and subfunds as noted in the financial impact section; and
7. Approve the updates to the Fiscal Year 2025-26 Capital Improvement Program (CIP).

(Public Works and Transportation Committee approved 3-0 on April 22, 2025 to forward to Council for further discussion. See additional info below.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/WMBMJVxCWJg>

## BACKGROUND

On June 4, 2024, the City Council approved a two-year CIP budget by adopting the 2025-2029 City of Oxnard Five-Year Capital Improvement Program. The purpose of a CIP is to identify and provide a project funding and timeline overview of the City's capital (major) construction and repair needs over a five-year horizon.

The purpose for having a two-year CIP budget adoption cycle is that it allows for better project planning and more efficient use of staff time, since capital projects are not normally planned, designed, bid, and constructed within a single fiscal year. With a two-year CIP, it is common to do a mid-cycle review, generally between the first and second years of the cycle, to account for new capital needs, shifting of project priorities, and the addition or removal of programmed funds. Also, as noted in the June 4, 2024 staff report for the approval of the five-year CIP, Quimby-funded projects are scoped and programmed separately as part of meetings with neighborhood councils. To date, several of these have been completed and the resulting projects are recommended to be added to the City's capital program.

The CIP currently has approximately 127 funded projects programmed over five years, with a total combined value of approximately \$1.1B. Since the adoption of the 2025-2029 CIP, staff has received requests for updates to existing projects, and the addition of new projects; these are summarized in the discussion section.

## DISCUSSION

*Since the Public Works Transportation Committee meeting on April 22, 2025, changes were made to the staff report; these are summarized here (all changes are in italics):*

*To be consistent with the draft Citywide Fiscal Year 2025-26 operating budget proposal:*

*1. Remove previously allocated funding from the "WIFI in the Parks" CIP project and move this project to the Unfunded Projects list. This project may be revisited in future CIP cycles to reassess its priority based on need, funding, and availability of resources.*

*2. Funding in Fiscal Year 2025-26 is to be deferred to Fiscal Year 2026-27 for:*

- Roof Replacement - Various Facilities*
- Bridge Maintenance Citywide*
- Pedestrian Safety Enhancements - Various Locations*
- Ormond Beach Access*

*3. Change Fiscal Year 2025-26 funding for the Oxnard Transit Center Improvements project and the John C. Zaragoza Oxnard Transit Center Signage to Measure O instead of the General Fund.*

*4. For Fiscal Year 2024-25, replace \$1M of General Fund in the Arterial Street Resurfacing Project (C2205) with \$1M of available TAB funding.*

### *Tax Allocation Bond (TAB) Ormond and Southwinds Project Area Projects*

*To ensure TAB funds do not expire before being spent, the following change is recommended. As noted in the attached January 3, 2023, Agenda Report, there were five CIP projects allocated in the Ormond Project Area. To date, only three remain with allocated funding: The Advanced Water Purification Facility/Perkins Rd Fiber Expansion Project (C2127), the Ormond Beach Bike/Pedestrian Perkins Project (C2004) and the Ormond Industrial Area Fiber Expansion Project (C2126). These three projects are all inactive and allocated funds can be unappropriated to be used towards another project with TAB funding, Arterial Street Resurfacing Project (C2005).*

*The Hueneme Road Resurfacing Project, which is part of the Arterial Street Resurfacing Project, has been recently completed with expenses in FY 2023-24 and FY 2024-25. The entire project area falls within the Ormond Project Area and is eligible for the use of remaining bond proceeds from the TAB proceeds in Fund 315. Therefore, staff is proposing to appropriate the remaining TAB Ormond Project Area funds—totaling \$1,003,184—to the Arterial Street Resurfacing Project (C2005), to cover costs associated with the recently completed project. Of this amount, \$341,960.14 will be used*

to reimburse expenses from FY 2023–24, which requires Council approval as an interfund transfer. The remaining \$661,223.86 will be applied to this fiscal year’s expenses.

In the Southwinds Project Area, there remains only one active project, Southwinds Bench and Trash Enclosures (C2330), which currently has a \$21,239 budget allocation. Staff is requesting to appropriate the remaining \$7,415 of TAB funds in the Southwinds project area to be added to this project to purchase trash enclosures at the Southwinds Park. After this added appropriation, a total of \$28,654 will be available.

Central Trunk Sewer Pipe Replacement Project

On June 18, 2019, the Council authorized a grant application that included the Central Trunk Sewer Pipe Replacement Project (C2029). As of April 15, 2025, CalOES has notified the City of available additional grant funding for \$4,488,171.50, bringing the total grant budget amount to \$6,456,620.75, which yields a new local share match amount of \$2,152,206.92. There are sufficient matching funds for these additional grant funds from the Wastewater Operating Fund (611) with \$2.5M budgeted in FY 2024-25 in the City Council-approved CIP budget. As such, staff is requesting Council approve the budget modification request to authorize the additional grant funding.

The following are the proposed updates to the Adopted 2025-2029 CIP:

**Table 1. Updates to Existing Projects**

#	CIP Title	CIP Page Number	Proposed Changes	Reasoning for Change
1	Certified Unified Program Agencies (CUPA) Improvements at River Ridge Golf Course	43	<b>Project Funding:</b> Remove \$226,581 of appropriated funding from FY 24-25 Golf Operations Fund	This project will be performed by the operator of the Golf Enterprise as provided in the Golf Management Agreement
2	Oxnard Aquatic Center	47	<b>Correcting Funding Source to Future Bond Fund</b>	Administrative correction for name of funding source
3	Oxnard Fire Stations No. 2, 3, 5	48	<b>Correcting Funding Source to Future Bond Fund</b>	Administrative correction for name of funding source
4	Oxnard Performing Arts Center Seismic Study	49	<b>Project Modification:</b> Title update to Oxnard Performing Arts Center Seismic Study/Improvements <b>Project Funding:</b> Add funding \$22,000,000 total over FY 26-27, FY 27-28 & FY 28-29 from Measure O.	Update Project title and scope to incorporate recommended improvements that are anticipated from a seismic evaluation that is currently being finalized
5	Oxnard Transit Center Improvements	51	<b>Modify Funding:</b> Add \$2,000,000 to FY 25-26 from Measure O Fund	Update name of project to “John C. Zaragoza Oxnard Transit Center Improvements”; Additional funding needed to complete project for compliance with the US Attorney Office’s settlement agreement for Americans with Disabilities Act (ADA) improvements
6	Roof Replacement - Various Locations	56	<b>Modify Timeline Funding:</b>	Alignment with proposed FY 25-26 Operating Budget

			<b>Project Funding:</b> \$1,000,000 from the Measure O Fund in FY 25-26	and tenant improvements at Wilson Senior Center
41	City Fleet Electric Vehicle (EV) Charging Stations	192	<b>Project Description:</b> Construct Electric Vehicle (EV) charging stations at various locations throughout the City to support the City's expansion of its EV fleet <b>Add Funding:</b> Add \$1,200,000 total to FY 25-26, FY 26-27 and FY 27-28 from General Fund	Planning, design, and construction for EV charging stations to meet regulations for Zero Emissions Vehicles for City Fleet per California Executive Order N-79-20

**Table 2. New Projects With Identified Funding**

#	CIP Title	Page Number	Proposed Additions
1	John C. Zaragoza Oxnard Transit Center Signage	TBD	<b>Project Description:</b> Updating signage on the Oxnard Transit Center to reflect the name change of "John C. Zaragoza Oxnard Transit Center" as approved by City Council in December 2024 <b>Project Funding*:</b> \$200,000 from <i>Measure O Fund</i>
2	Advanced Alley Maintenance Program	TBD	<b>Project Description:</b> Apply asphalt repair and cape seal surfacing techniques (or similar) to treat alleyways with advanced deterioration. This project will bridge the existing gap between simple temporary alley maintenance (e.g. pothole repair) and full reconstruction. Approximately 10 centerline miles; locations determined based upon prioritization in Citywide Pavement Management Program <b>Project Funding*:</b> \$2,000,000 from Measure O Fund
3	Elevator Modernization - Various City Locations	TBD	<b>Project Description:</b> Several City elevators have exceeded their expected lifespan or require corrective maintenance beyond routine. Anticipated locations include: Civic Annex (300 West Third St.), Main Library East (251 S A St.), and Police Department (251 S. C St.). <b>Project Funding*:</b> \$1,050,000 from Facilities Internal Service Fee Fund (ISF) and \$201,375 in FY 24-25 from General Fund (Cultural and Community Services Operations)
4	Citywide HVAC Updates	TBD	<b>Project Description:</b> Several air handling systems across the City are beyond their useful life and/or require replacement to meet Environmental Protection Agency Rule 608 of the Clean Care Act and the 2006 California Global Warming Solutions Act, AB 32 refrigerant standards. Current priority locations: the South Oxnard Center; Police Department buildings at 251 C Street and 3001 Sturgis Rd.

**Capital Improvement Program Fiscal Year 2025-26 Project Budget Detail**

<b>Project No.</b>	<b>Project Title</b>	<b>CIP 2025-29 Page</b>	<b>Funding Source</b>	<b>Funding Description</b>	<b>Adopted CIP FY 25-26</b>	<b>Mid Cycle CIP Proposed Changes Δ</b>	<b>REVISED FY 25-26</b>
C2201	Wastewater OWTP: Reliability Improvements	155	210	STATE & LOCAL GRANTS FUND	\$ -	\$ -	\$ -
C2201	Wastewater OWTP: Reliability Improvements	155	611	WASTEWATER OPERATING FUND	\$ -	\$ -	\$ -
C2201	Wastewater OWTP: Reliability Improvements	155	617	WASTEWATER BONDS/SRF FUND	\$ -	\$ -	\$ -
C2201	Wastewater OWTP: Reliability Improvements	155	628	WASTEWATER SEC-CONT PREV FUND	\$ -	\$ -	\$ -
C2402	Wastewater OWTP: Secondary Sedimentation Tank Mechanical Equipment Replacement	156	611	WASTEWATER OPERATING FUND	\$ -	\$ 3,800,000	\$ 3,800,000
C2231	Water Campus Ammonia Storage Tank Replacement & Roof Repairs	157	601	WATER OPERATING FUND	\$ -	\$ -	\$ -
C2027	Water Campus: Security Improvements	158	608	WATER SECURITY-CONT PREV FUND	\$ -	\$ -	\$ -
C2022	Water Distribution: Automated Meter Infrastructure Replacement	159	601	WATER OPERATING FUND	\$ -	\$ -	\$ -
C2022	Water Distribution: Automated Meter Infrastructure Replacement	159	608	WATER SECURITY-CONT PREV FUND	\$ -	\$ -	\$ -
C2227	Water Distribution: Hobson Park East Neighborhood Cast Iron Pipe Replacement	160	601	WATER OPERATING FUND	\$ 5,700,000	\$ (5,700,000)	\$ -
C2228	Water Distribution: Kamala Park Neighborhood Cast Iron Pipe Replacement	161	204	ARPA	\$ -	\$ -	\$ -
C2228	Water Distribution: Kamala Park Neighborhood Cast Iron Pipe Replacement	161	601	WATER OPERATING FUND	\$ 13,300,000	\$ (13,300,000)	\$ -
C2226	Water Distribution: Oxnard Conduit Replacement Project	162	200	FEDERAL GRANTS FUND	\$ -	\$ -	\$ -
C2226	Water Distribution: Oxnard Conduit Replacement Project	162	601	WATER OPERATING FUND	\$ 750,000	\$ (250,000)	\$ 500,000
C2229	Water Production: Blending Station 1 ATS and Panel Replacement	163	601	WATER OPERATING FUND	\$ -	\$ -	\$ -
C2230	Water Production: Blending Station Upgrades	164	601	WATER OPERATING FUND	\$ -	\$ -	\$ -
C2115	Water Production: Groundwater Desalter Improvement Project	165	601	WATER OPERATING FUND	\$ 7,000,000	\$ (7,000,000)	\$ -
C2115	Water Production: Groundwater Desalter Improvement Project	165	609	WATER BOND 2021A REV BOND FUND	\$ -	\$ -	\$ -
C2545	Water Production: New Wells	166	601	WATER OPERATING FUND	\$ -	\$ -	\$ -
C2026	Water Production: System SCADA Improvements	167	601	WATER OPERATING FUND	\$ -	\$ -	\$ -
C2401	Water Production: Well 20 Rehabilitation	168	601	WATER OPERATING FUND	\$ -	\$ 1,500,000	\$ 1,500,000
C2564	Citywide Sidewalk Repair	N/A	101	GENERAL FUND	\$ -	\$ -	\$ -
C2601	John C. Zaragoza Oxnard Transit Center	N/A	104	HALF CENT SALES TAX - MEAS O	\$ -	\$ 200,000	\$ 200,000
C2602	Advanced Alley Maintenance Program	N/A	104	HALF CENT SALES TAX - MEAS O	\$ -	\$ 2,000,000	\$ 2,000,000
C2603	Elevator Modernization - Various City Locations	N/A	101	CULTURAL AND COMMUNITY SERVICES OPERATIONS FUND	\$ -	\$ -	\$ -
C2603	Elevator Modernization - Various City Locations	N/A	735	INTERNAL SERVICES FEES FUND (ISF)	\$ -	\$ -	\$ -
C2604	Citywide HVAC Updates	N/A	735	INTERNAL SERVICES FEES FUND (ISF)	\$ -	\$ 1,100,000	\$ 1,100,000
C2605	Citywide Lighting Controls Updates	N/A	735	INTERNAL SERVICES FEES FUND (ISF)	\$ -	\$ 100,000	\$ 100,000
C2607	Carriage Square/Eastwood Park	N/A	351	QUIMBY FUND	\$ -	\$ 424,000	\$ 424,000
C2608	Hobson/Community Center Park East	N/A	351	QUIMBY FUND	\$ -	\$ 454,000	\$ 454,000
C2609	Five Points Park	N/A	351	QUIMBY FUND	\$ -	\$ 1,300,000	\$ 1,300,000
C2612	Wilson Senior Center Tenant Improvement	N/A	104	HALF CENT SALES TAX - MEAS O	\$ -	\$ 1,000,000	\$ 1,000,000
C2613	City Fleet Electric Vehicle (EV) Charging Stations	N/A	101	GENERAL FUND	\$ -	\$ 200,000	\$ 200,000

*Since the Public Works Transportation Committee meeting on April 22, 2025, changes were made to the report and are in italics.*

Capital Improvement Program Mid Cycle Project Detail Summary

Number	Project Title	Funding Source	Funding Description	Previous	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	Future	Total Cost	Total Cost
											Estimate (Year 1 thru 5 only)	Estimate (Previous thru Future)
<b>Table 2. New Projects With Identified Funding</b>												
1	John C. Zaragoza Oxnard Transit Center	104	<i>Measure O Fund</i>	0	0	0	0	0	0	0	0	0
	John C. Zaragoza Oxnard Transit Center	104	<i>Measure O Fund</i>	0	0	200,000	0	0	0	0	200,000	200,000
	Total Change			0	0	200,000	0	0	0	0	0	200,000
2	Advanced Alley Maintenance Program	104	Measure O Fund	0	0	0	0	0	0	0	0	0
	Advanced Alley Maintenance Program	104	Measure O Fund	0	0	2,000,000	0	0	0	0	2,000,000	2,000,000
	Total Change			0	0	2,000,000	0	0	0	0	0	2,000,000
3	Elevator Modernization - Various City Locations	735	Internal Service Fees Fund (ISF)	0	0	0	0	0	0	0	0	0
	Elevator Modernization - Various City Locations	101	General Fund	0	0	0	0	0	0	0	0	0
	Elevator Modernization - Various City Locations	735	Internal Service Fees Fund (ISF)	0	1,050,000	0	0	0	0	0	1,050,000	1,050,000
	Elevator Modernization - Various City Locations	101	General Fund	0	201,375	0	0	0	0	0	201,375	201,375
	Total Change			0	1,251,375	0	0	0	0	0	0	1,251,375
4	Citywide HVAC Updates	735	Internal Service Fees Fund (ISF)	0	0	0	0	0	0	0	0	0
	Citywide HVAC Updates	735	Internal Service Fees Fund (ISF)	0	0	1,100,000	0	0	0	0	1,100,000	1,100,000
	Total Change			0	0	1,100,000	0	0	0	0	0	1,100,000
5	Citywide Lighting Controls Updates	735	Internal Service Fees Fund (ISF)	0	0	0	0	0	0	0	0	0
	Citywide Lighting Controls Updates	735	Internal Service Fees Fund (ISF)	0	0	100,000	0	0	0	0	100,000	100,000
	Total Change			0	0	100,000	0	0	0	0	0	100,000
6	Carriage Square/Eastwood Park	351	Quimby Fund - Carriage Square	0	0	0	0	0	0	0	0	0
	Carriage Square/Eastwood Park	351	Quimby Fund - Carriage Square	0	0	424,000	0	0	0	0	424,000	424,000
	Total Change			0	0	424,000	0	0	0	0	0	424,000
7	Hobson/Community Center Park East	351	Quimby Fund - Hobson	0	0	0	0	0	0	0	0	0
	Hobson/Community Center Park East	351	Quimby Fund - Hobson	0	0	454,000	0	0	0	0	454,000	454,000
	Total Change			0	0	454,000	0	0	0	0	0	454,000
8	Five Points Park	351	Quimby Fund - Five Points	0	0	0	0	0	0	0	0	0
	Five Points Park	351	Quimby Fund - Five Points	0	0	1,300,000	0	0	0	0	1,300,000	1,300,000
	Total Change			0	0	1,300,000	0	0	0	0	0	1,300,000

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