

Appendix J Tustin Police Department Response Letter

Appendix

This page intentionally left blank.

Police Services Information TUSD Education Center Project

1.) Please review and update the following Police Services information, if necessary. Please provide the approximate estimated response time to the project site. Would any additional police stations serve the project?

Tustin Police Department	300 Centennial Way	3.1 roadway miles	9 minutes
Tustin Police Department "Annex"	15445 Lansdowne Rd.	1.3 roadway miles	4 minutes

It should be noted that Tustin PD patrol officers respond to calls for service from the field. Officers are at the station when turning in reports, using the restroom, or booking suspects who have been arrested. Officers are encouraged to remain in the field in between calls for service to conduct proactive police work. At times, they are responding to calls for service from the opposite side of the city. The number of officers/cars/motorcycles on duty is dependent on the day of week/time of day.

2.) What staffing levels by type (e.g., captains, lieutenants, officers, and unsworn personnel) are currently maintained for the TPD station(s) included in your response to question one?

Sworn Staff:

- 1 Chief
- 3 Captains
- 6 Lieutenants (1 vacancy)
- 19 Sergeants (2 vacancies)
- 76 Officers (10 vacancies, 2 recruits in the police academy, 4 trainees)

Part-Time Sworn Staff:

- 4 Master Reserve Officers

Civilian Staff:

- 2 Managers
- 5 Supervisors
- 12 Dispatchers (3 vacancies, 2 trainees)
- 15 Police Service Officers/CSI (3 vacancies, 3 trainees)
- 12 Records Specialists (5 vacancies)
- 3 Property and Evidence Technicians
- 1 Crime Analyst
- 1 Emergency Operations Coordinator
- 1 Behavioral Health Resources Unit Manager
- 1 Management Analyst
- 1 Fleet Coordinator

Police Services Information TUSD Education Center Project

Part Time Civilian Staff:

- 5 Dispatchers
- 1 Records Specialist

- 5 Police Services Officers/CSI
- 4 Detention Officers (1 vacancy)
- 1 Property and Evidence Technicians (vacant)
- 1 Fleet Coordinator
- 4 Parking Control Officers (2 vacancies)
- 5 Cadets (3 vacancies)

3.) What is Tustin Police Department's response time goal/policy standard (in minutes) for responding to emergency and non-emergency calls in the service area?

We do not have specific goals/standards for response times; however, we utilize the following procedures to ensure appropriate response to calls for service:

- Priority 1: Immediate threat to life or significant threat to public safety. These calls are dispatched immediately.
- Priority 2: Crimes in progress or other calls for service with a potential threat to public safety that do not rise to the level of a Priority 1 call. These calls are dispatched as soon as possible.
- Priority 3: Calls for service with a reporting party who is waiting for an officer.
- Priority 4: Report calls with a delay in reporting and limited suspect information.

4. What is the average response time (for emergency and non-emergency calls) in the project's reporting district/patrol route and city-wide?

Response times from January 1, 2024, to December 31, 2024, in RD-330:

- Priority 1 – 00:04:12
- Priority 2 – 00:14:26
- Priority 3 – 00:38:19
- Priority 4 – 02:01:36

Response times from January 1, 2024, to December 31, 2024, city-wide:

- Priority 1 – 00:05:37
- Priority 2 – 00:14:58
- Priority 3 – 01:03:16
- Priority 4 – 03:15:35

Police Services Information

TUSD Education Center Project

5.) Are there any existing deficiencies (e.g, personnel, equipment, facilities) in the police protection service currently provided to the project site?

Like many Police agencies, we are short-staffed. Without this project, Tustin PD needs 91 officers (up from 76) and 46 civilian employees. We do not allow our staffing needs to negatively impact the services we provide. Having said that, there are always limitations based on the unpredictable nature of our work.

6.) Any plans for new police station near the project site?

As part of the department's strategic plan for 2025-2027, the department is in the early stages of leading the construction of a new police facility, including funding and design for future training and department growth. The projected completion of this project is in 2027, with a potential site near the Tustin Legacy.

7.) Given the existing level of resources, does the Tustin Police Department anticipate that it will have adequate resources to meet the additional demands that would be generated by the proposed project?

Yes. As mentioned above, we need to increase our staffing levels, but on a day-to-day basis, this should not affect our ability to meet the demands. However, depending on the size of any special events held at the site, there may be a requirement that additional officers are hired on overtime to staff the event (at the cost of the event host).

8.) What impact other than increased service calls would the proposed project have on the Tustin Police Department's ability to provide police protection service to the projected area?

None. Having said that, negative impact can be significantly reduced, and benefits to the city as a whole can be achieved with appropriate environmental design and security considerations.

9. What are the primary sources of funding for the Tustin Police Department operations and improvements?

Departmental budget from the City of Tustin and various grant funds.

Will the proposed project be responsible for any police impact fees? If yes, who collects the fees?

- There is an annual fee if an alarm is installed. There are also charges for police response to false alarms (3 free responses given).
- Event planning fee for special events, as well as the cost of staffing the events with PD personnel.

Police Services Information

TUSD Education Center Project

10. Does the Tustin Police Department have any design guidelines or programs pertaining to reducing and/or preventing crimes through environmental design?

Yes. As follows:

Surveillance Cameras:

- During construction, covering the construction area, including any containers containing high-value items such as tools, HVAC equipment, electrical equipment, and breakers or other commonly targeted/stolen items (30-day retention).
- After construction, high-resolution cameras covering all sides of the building, including exits/entrances/warehouse doors, parking lots, and street views. These cameras should have the ability for live view as well as a minimum 30-day retention period. Consideration should be given to sharing cameras with PD as part of the future Real Time Crime Center.
- FLOCK/ALPRS cameras installed in the entrances to the parking lots.

Lighting:

- During construction, nighttime lighting should be considered near high-value items listed above.
- Effective lighting in the parking lot that illuminates all areas of the parking lots.

Security:

- Fencing around the ENTIRE perimeter of the site, both during construction and after completion. Grass, shrubbery, etc., in the non-developed portion of the site should be maintained to discourage trespassing or encampments and allow a full line of sight.
- On-site (after-hours) security during construction.
- A list of contractors/employees entering/exiting the construction site, key holders, etc., should be kept and made available when needed
- Removable security bollards installation in front of warehouse/delivery doors to prevent “door smash” burglaries after hours, while also being removable to allow access to the doors.

Traffic Plan:

- Enough parking spaces for the site
- Vehicle access points with consideration given to the turning radius/size of the trucks making deliveries.
- Vehicle gates (if a security gate will be installed) with click to enter for First Responders. It allows our radios to open the gates. The brand commonly used is “Click2Enter”.
- Posted signs at all vehicle entrances/exits that state “No Overnight Parking Violators Will be Towed” in compliance with the language, size, etc. in Tustin City Code 5342b(2)

Police Services Information

TUSD Education Center Project

Environmental Design:

- Posted signs at all pedestrian and vehicle entrances that state “No Trespassing” in compliance with language stated in Tustin City Code 6350(c).
- Address numbering that is big enough the view from the street. High enough and not obstructed by trees.

