



CEQA Notice of Exemption

To: ☒ Office of Land Use
and Climate Innovation
1400 Tenth Street
Sacramento, CA 95814

From: City of Burbank
Community Development Dept.
150 North Third Street
Burbank, CA 91502

☒ County Clerk, County of Los Angeles
12400 E. Imperial Highway
Norwalk, CA 90650

Project Title: An Ordinance of the Council of the City of Burbank Amending Title 10, Chapter 1 (Zoning) of the Burbank Municipal Code to Establish School-Trade/Vocational as a New Use Along with Related Regulations, Allow the Use in M-1 (Limited Industrial) And M-2 (General Industrial) Zones, and to Clarify the Permissibility of the Use in Other Non-Residential Zones

Project Location – Specific: City-Wide
Project Location / City: Burbank
Project Location / County: Los Angeles

Description of Project: The Ordinance amends the Burbank Municipal Code (BMC), Title 10, Chapter 1, Zoning under a Zone Text Amendment (ZTA) to establish "School-Trade/Vocational" as a new use distinct from the BMC's existing "School-Public or Private" use currently prohibited in industrial zones. Amendments include: 1) adding the new use to the Zoning Use List Table (BMC 10-1-502) and clarifying its permissibility in all non-residential zones, 2) modifying and adding related definitions (BMC 10-203), and 3) creating a new parking requirement specific to the use (BMC 10-1-1408).

Name of Public Agency Approving Project: City of Burbank, City Council

Name of Project Planner: Vanessa Quiroz, Senior Planner

Exempt Status: (check one)

- ☐ **Ministerial.** (Sec. 21080(b)(1); 15268).
- ☐ **Declared Emergency.** (Sec. 21080(b)(3); 15269(a)).
- ☐ **Emergency Project.** (Sec. 21080(b)(4); 15269(b)(c)).
- ☐ **Statutory Exemptions.**
- ☐ **Categorical Exemption.**
- ☒ **Exemption.** Common Sense (Guidelines Section §15061(b)(3))/Not a Project (Guidelines Section §15378)

Reasons why project is exempt: The Ordinance is exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15061(b)(3), the common-sense exemption. CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question could cause a significant effect on the environment, the activity is not subject to CEQA. No unusual circumstances exist that would preclude the use of this exemption. The proposed amendments are an administrative activity of the City, with no potential significant environmental effect on existing development. Furthermore, pursuant to CEQA Guidelines Section 15378, this proposed Ordinance is not considered a "project" subject to the requirements of CEQA because the ZTA, on its own, has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and instead involves administrative updates to the BMC. The proposed Ordinance does not effectuate approval of the use on a particular site and future requests will be evaluated individually for compliance with

applicable zoning regulations and CEQA.

Lead Agency

Contact Person: Federico Ramirez, Asst. CD Director

Telephone/Extension: (818) 238-5250

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? ☒ Yes ☐ No

Signature: 

Date: 12/18/2025

Title: Federico Ramirez, Assistant Community Development Director

☒ Signed by Lead Agency

Date received for filing at OPR: _____

☐ Signed by Applicant