



**COUNTY OF LAKE  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION**

Courthouse - 255 N. Forbes Street  
Lakeport, California 95453  
Phone (707) 263-2221 FAX (707) 263-2225

**Planning Division Application  
Commercial Cannabis Cultivation Major and Minor Use Permit**  
(Please type or print)

Project name: \_\_\_\_\_  
Assessors Parcel #: 012-048-010

INITIAL FEES:	
MUP	\$1,161.00
IS	\$1,425.00
Arch Rev	\$75.00
Daycare Proximity	\$20.00
Cannabis Service Fee	\$4,160.00
<b>Subtotal:</b>	<b>\$6,841.00</b>
Technology Recovery (2%)	\$51.72
General Plan Maintenance	\$50.00
<b>Total:</b>	<b>\$6,942.72</b>

Zoning: \_\_\_\_\_

General Plan: \_\_\_\_\_

Receipt # \_\_\_\_\_

Initial: \_\_\_\_\_

**APPLICANT:**

NAME: Carol Littlefield  
MAILING ADDRESS: 18331 Ponderosa Tr.  
CITY: Lower Lake  
STATE: CA ZIP: 95457  
PRIMARY PHONE: 801 279-4404  
SECONDARY PHONE: ( ) \_\_\_\_\_  
EMAIL: Ciera.light@mac.com

**PROPERTY OWNER (IF NOT APPLICANT):**

NAME: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PRIMARY PHONE: ( ) \_\_\_\_\_  
SECONDARY PHONE: ( ) \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**PROJECT LOCATION**

ADDRESS: 18331 Ponderosa Trail

PRESENT USE OF LAND:  
Cannabis cultivation  
Residence

**DESCRIPTION OF PROJECT:**

Cannabis cultivation  
operation

**SURROUNDING LAND USES:**

North: undeveloped  
South: residential  
East: residential  
West: residential

**PARCEL SIZE(S):**

Existing: 37.5  
Proposed: 37.5

Existing/Proposed Water Supply: well  
Existing/Proposed Sewage Disposal: septic  
Fire Protection District: Lake County Fire Protection District  
School District: Konocti Unified School District

## At-Cost Project Reimbursement

I, Carol Littlefield, the undersigned, hereby authorize the County of Lake to process the above referenced permit request in accordance with the County of Lake Code. I am paying an initial fee of \$ 10,947.72 as an estimated cost for County staff review, coordination and processing costs related to my permit (Resolution No. 2017-19, February 7, 2017). **In making this initial fee, I acknowledge and understand that the initial fee may only cover a portion of the total processing costs. Actual costs for staff time are based on hourly rates adopted by the Board of Supervisors in the most current County fee schedule. I also understand and agree that I am responsible for paying these costs even if the application is withdrawn or not approved.**

I understand and agree to the following terms and conditions of this Reimbursement Agreement:

1. Time spent by County of Lake staff in processing my application and any direct costs will be billed against the available initial fee. **"Staff time" includes, but is not limited to, time spent reviewing application materials, site visits, responding by phone or correspondence to inquiries from the applicant, the applicant's representatives, neighbors and/or interested parties, attendance and participation at meetings and public hearings, preparation of staff reports and other correspondence, processing of any appeals, responding to public records act requests or responding to any legal challenges related to the application. "Staff" includes any employee of the Community Development Department.**
2. If processing costs exceed the available initial fee, I will receive invoices payable within 30 days of billing.
3. As the owner of the project location, I have the authority to authorize and I hereby do authorize the County of Lake or authorized representative(s) to make inspections at any reasonable time as deemed necessary for the purpose of review and processing this application.
4. If I fail to pay any invoices within 30 days, the County will stop processing my permit application. All invoices must be paid in full prior to issuance of the applied for permit.
5. If the County determines that any study submitted by the applicant requires a County-contracted consultant peer review, I will pay the actual cost of the consultant review. This cost may vary depending on the complexity of the analysis. Selection of any consultant for a peer review shall be at the sole discretion of the Community Development Director or his designee.

6. I agree to pay the actual cost of any public notices for the project as required by State Law and the Lake County Zoning Ordinance.
7. I may, in writing, request a further breakdown or itemization of invoices, but such a request does not alter my obligation to pay any invoices in accordance with the terms of this agreement.
8. I agree to pay all costs related to permit condition compliance as specified in any conditions of approval for my permit/entitlement including compliance monitoring.
9. I agree not to alter the physical condition of the property during the processing of this application by removing trees, demolishing structures, altering streams, and/or grading or filling. I understand that such alteration of the property may result in the imposition of criminal, civil or administrative fines or penalties, or delay or denial of the project.
10. Applicant shall defend, indemnify and hold harmless the County and its agents, including consultants, officers and employees from any claim, action or proceeding against the County or its agents, including consultants, officers or employees to attack, set aside, void, or annul the approval of this application or adoption of the environmental document which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney's fees, or expert witness costs that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, including any claim for private attorney general fees claimed by or awarded to any party against the County, and shall also include the County's costs incurred in preparing the administrative record which are not paid by the petitioner. The County shall promptly notify the applicant of any claim, action or proceeding. Notwithstanding the foregoing, the County shall control the defense of any such claim, action or proceeding unless the settlement is approved by the applicant and that the applicant may act in its own stead as the real party in interest in any such claim, action or proceeding.
11. I have checked the current Hazardous Waste and Substances Sites List pursuant to Government Code Section 65962.5(f). [www.envirostor.dtsc.ca.gov/public/](http://www.envirostor.dtsc.ca.gov/public/) The proposed project site is  or is not  included on the most recent list.
12. I understand that pursuant to State Fish and Games Code Section 711.4, a filing fee is required for all projects processed with a Negative Declaration or Environmental Impact Report unless it has been determined by the California Department of Fish (CDFW) that the project will have no effect on fish and wildlife. The fees are collected by the County Community Development Department, Planning and Environmental review Division (PER) for payment to the State. I understand that I will be notified of the fee amount upon release of the environmental document for the project.

13. I hereby agree that any drainage studies and/or drainage models that are provided to the County as part of the technical studies for this entitlement process will be provided with a license or other satisfactory release allowing the County to duplicate, distribute, and/or publish the studies and models to the general public without restriction. I understand that failure to provide such license or release to the satisfaction of the County may result in comment that the study and or model is inadequate to support the entitlement request.

The signature(s) below signifies legal authority and consent to file an application in accordance with the information above. The signature also signifies that the submitted information and accompanying documents are true and accurate, and that the items initialed above have been read and agreed to.

Note: This agreement does not include other agency review fees or the County Clerk Environmental Document filing fees.

**APPLICATIONS WILL NOT BE ACCEPTED WITHOUT SIGNATURE(S) OF LEGAL PROPERTY OWNERSHIP  
OR OFFICIAL AGENT/AUTHORITY TO FILE (circle one)**

Ownership

Contract to Purchase\*

Letter of Authorization\*

Power of Attorney\*

\*Must Attach Evidence

Name of Property Owner or Corporate Principal Responsible or Appointed Designee for Payment of all At-Cost Project Reimbursement Fees:

Carol Littlefield

(Please Print)

Name of Company or Corporation (if applicable):

(Please Print)

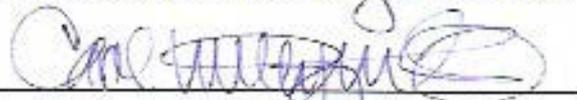
Mailing Address of the Property Owner or Corporation/Company responsible for paying processing fees:

(If a Corporation, please attach a list of the names and titles of Corporate officers authorized to act on behalf of the Corporation)

Name: Carol Littlefield

Date: 11-5-18

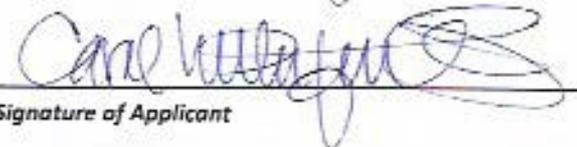
Email address: Ciera.light@mac.com Phone Number: 801-209-4404



Signature of Owners/Agent\* Name

11-5-18

Date



Signature of Applicant

11-15-18

Date

## Supplemental Data for Initial Study

The following supplemental information is required for all applications requiring environmental review in accordance with the California Environmental Quality Act (CEQA). Please answer the following questions as thoroughly as possible. If questions do not apply to your project, indicate by writing 'N/A' or check "no". Use separate sheets of paper if necessary. **IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE LAKE COUNTY PLANNING DIVISION.**

Description of objective of project and its operational characteristics:

Type of Business: Cannabis Outdoor Cultivation

Product or service provided: Cannabis Flower

Hours of operation: 8am - 4pm Days of operation: Monday - Sunday

Number of shifts (normal): 1 Number of shifts (peak): 1

Employees per shift (normal): 2 Employees per shift (peak): 5

Number of deliveries per day: 0 Number of customer per day: 0

Number of pick-ups per day: 0 Lot size: 37.5 acres

Number and type of company Vehicles: 1 Type of loading facilities: none

Honda ATV  
Floor area of existing structures: 800 Sq ft Proposed building floor area: 0

Number of existing parking spaces: 8 Number of proposed parking spaces: 0

Number of floors: 2

Additional relevant information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Supplemental Data for Initial Study (Continued)

### Description of site prep/construction activities

When do you anticipate starting construction?

no additional construction proposed

-existing structures used only - Surveillance,  
system installation  
only

How long will construction take?

1 week

What days/times will construction occur?

8-4 Mon - Sun

What type of construction equipment will be used?

Rented trencher

How many truck/vehicle trips will be necessary for construction?

none

Will equipment be idling during construction?

no

Where will construction equipment be staged/stored?

none needed

Will any trees or vegetation be removed? If yes, please provide type and amounts.

no

## Supplemental Data for Initial Study (Continued)

How much grading is anticipated to occur and where?

None

Will soil be imported or exported to/from the site? If so from where and what amount?

No new soil is anticipated

Is trenching required? If yes, please provide location, dimensions and cubic yards.

yes - location on site map "proposed trench electrical"

How much water will be used for construction, operation and maintenance? What is the water source?

Private well - Between 75,000 and 112,000  
gallons/year

### Other questions and information needed for the Initial Study

Describe how scenic views or vistas are impacted by the cultivation site.

Cultivation site cannot be seen by neighbors or passers by - No scenic vistas are impacted

What lighting is proposed for the project? Will areas be lit at night?

Security lighting on motion activators.  
No areas will be lit at night.

Are there any existing agricultural uses on-site besides cannabis? Will they be removed?

There are no other agricultural uses on site.

## Supplemental Data for Initial Study (Continued)

Will this project result in the loss of forest land? If so, describe how many acres and what type of trees.

All tree removal is complete. No further tree removal needed.

How will dust, ash, smoke, fumes or odors generated by the cultivation site be managed?

Ash, smoke and fumes will not be generated by cultivation. Forest refuse will be burned during burn season according to burn permit regulations.

Are there any water features (drainages, streams, creeks, lakes, rivers, vernal pools, wetlands, etc.) on-site or immediately adjacent to the project? If yes, will any work take place in or near them?

no

Will there be a loss of any wetland or streamside vegetation? If yes, describe where, total area, and type of vegetation lost.

no

Describe and site or buildings have any archaeological or historical significance.

none

What are the slopes on the cultivation site?

Slope of cultivation site less than 5%

## Supplemental Data for Initial Study (Continued)

Describe the soils found at the site and their potential for landslides, erosion, lateral spreading, subsidence, liquefaction, or collapse.

clay and silt - Sobrante Soil. In this location there is little or no risk for landslides, erosion, lateral spreading, liquefaction or collapse.

Describe methods to be taken to reduce greenhouse gases.

Solar panels

Will solid waste be produced? If yes, how will it be disposed of?

Solid waste will be recycled or taken to landfill.

Will hazardous waste be produced? If yes, how will it be disposed of?

no hazardous waste will be produced onsite.

How will vegetative waste be managed?

vegetative material will be composted, reused or discarded in green bins.

How will growth medium waste be managed?

no growth medium waste will be created. All growth medium is reconditioned and reused every year.

Will any material be taken to a landfill? If yes, which one and how much material is anticipated?

Solid waste will not exceed weekly garbage collection. Rarely, landfill in Clearlake will be used.

## Supplemental Data for Initial Study (Continued)

Describe risk of an explosion or release of hazardous substances in case of an accident.

~~No hazardous material onsite.~~ Combustibles will be in a California Air Resources Board approved container + stored in secure area.

Do portions of the cultivation site periodically flood?

No part of cultivation site has ever flooded.

Describe the existing drainage patterns on the site and how they may be alternated and to what degree as a result of this project.

Drainage will not be altered.

What Best Management Practices (BMPs) or measures will be implemented in order to prevent erosion and impacts to water quality?

No erosion is evident. If needed straw mulch, wattles and swales/buffer strips could be applied.

Is wastewater treatment required for the project? If yes, what is the source?

None needed

Describe how this project is consistent with the County's General Plan and Zoning Ordinance.

Project is consistent with addition of this Minor Use Permit

Describe the level and frequency of noise or vibration that will be generated from this project.

Low levels of traffic, heavy equipment or conversation noise will be generated. Nothing that could be heard from neighboring property.

## Supplemental Data for Initial Study (Continued)

Describe what measures have been taken to maintain or improve level of service for the appropriate fire district and Cal Fire.

All access is compliant with Cal Fire.

How is the site accessed?

Driveway off Ponderosa Trail

Describe the amount of traffic the project will generate.

1-2 vehicles/day.

3-4 vehicles during peak season

Are there any road improvements that would be required? If yes, please provide specs (type of materials and dimensions).

no road improvements required

Describe if this project will result increased traffic hazards to motor vehicles, bicyclists, or pedestrians?

There will be no increase in traffic hazards to motor vehicles, bicyclists or pedestrians

Are greenhouses or other accessory structures proposed? If yes, what are the dimensions of the structures and materials/colors they will be constructed out of?

none

What sources of energy will be used?

Electricity with solar panels

Gasoline powered ATV and emergency generator

## Supplemental Data for Cannabis Cultivation

The legal business name of the applicant entity: Carol Littlefield

The license type, pursuant to the California Department of Food and Agriculture cannabis cultivation program regulations, for which the applicant is applying and whether the application is for an M-license or A-license:

A type 2 "Small Outdoor"

A list of all the types, including the license numbers of valid licenses, from the department and other cannabis licensing authorities that the applicant already holds: Self-Cert.

Conditional Certificate of Recognition of Compliance

### DESIGNATED RESPONSIBLE PARTY

The designated responsible party, who shall also be an owner, with legal authority to bind the applicant entity, and the primary contact for the application.

Full legal name: Carol H. Littlefield

Title: OWNER

Mailing Address: 18331 Ponderosa Trail

City: Lowerlake

State: CA Zip: 95457

Primary contact phone number: 801 209 4404

Email address: civallight@mac.com

A copy of the Designated Responsible Party's government-issued identification shall be attached. Acceptable forms of identification are a document issued by a federal, state, county, or municipal government, including, but not limited to, a driver's license or passport, that contains the name, date of birth, physical description, and picture of the individual.

### AGENT

If an individual or entity is serving as agent for service of process for the applicant, the following information shall be provided:

Full legal name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary contact phone number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_ + \_\_\_\_\_

Owner

A complete list of every owner of the applicant entity. "Owner" means any of the following:

- (1) A person with an aggregate ownership interest of 20 percent or more in the person applying for a license or a licensee, unless the interest is solely a security, lien, or encumbrance.
- (2) The chief executive officer of a nonprofit or other entity.
- (3) A member of the board of directors of a nonprofit.
- (4) An individual who will be participating in the direction, control, or management of the person applying for a license.

Each individual owner named shall submit the following information:

Full legal name: Carol H. Littlefield (Hansen)

Title: owner

Mailing Address: 18331 Fonderosa Trail

City: Lower Lake

State: CA Zip: 95457

Primary contact phone number: (801) 209-4464

Email address: ciera.light@mac.com

Date ownership interest in the applicant entity was acquired: \_\_\_\_\_

Percentage of the ownership interest held in the applicant entity by the owner: 100%

A list of all the valid licenses, including license type(s) and license number(s), from the department and other cannabis licensing authorities that the owner is listed as either an owner or financial interest holder:

Self-Certification Medical Cannabis  
cultivation - Lake County

A copy of the owner's government-issued identification shall be attached. Acceptable forms of identification are a document issued by a federal, state, county, or municipal government, including, but not limited to, a driver's license or passport, that contains the name, date of birth, physical description, and picture of the individual.

For applicants that are a cannabis cooperative as defined by Division 10, Chapter 22 (commencing with section 26220) of the Business and Professions Code, identification of all members.

Evidence that the applicant entity has the legal right to occupy and use the proposed location.